



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: September 26, 2017

Location: Seattle-Tacoma International Airport
Conference Center at Sea-Tac

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for September 26, 2017. **(no enclosure)**
- 3b. Authorization for the Executive Director to negotiate and execute an amendment to the concession agreement for transportation services between the Port and Eastside for Hire Inc. at Seattle-Tacoma International Airport. **(memo enclosed)**

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the Claims and Obligations for the period August 1-31, 2017, including accounts payable check nos. 918920-919481 in the amount of \$6,575,700.58; accounts payable ACH nos. 001611-002335 in the amount of \$51,158,350.05, accounts payable wire transfer nos. 014717-014734 in the amount of \$6,860,505.23; payroll check nos. 186959-187339 in the amount of \$522,556.17; and payroll ACH nos. 818280-822296 in the amount of \$9,483,106.95 for a fund total of \$74,600,218.98. **(memo enclosed)**
- 4b. Authorization for the Executive Director to (1) prepare design and construction bid documents for the Arc Flash Mitigation project at Seattle-Tacoma International Airport; (2) advertise and award a major works construction contract; and (3) utilize Port of Seattle crews and small works contracts to perform construction work. The amount of this request is \$7,383,000 for a total estimated project cost of \$7,533,000 (CIP #C800826). **(memo enclosed)**
- 4c. Authorization for the Executive Director to (1) prepare design and construction bid documents for the Telecommunications Meet Me Room project at Seattle-Tacoma International Airport; (2) advertise and award a major works construction contract; (3) utilize Port of Seattle crews and small works contracts to perform construction work. The amount of this request is \$3,903,000 for a total estimated project cost of \$3,978,000 (CIP #C800762). **(memo and presentation enclosed)**
- 4d. Authorization for the Executive Director to prepare the design and construction documents for the Tenant Network Demarcation project at Seattle-Tacoma International Airport to standardize the Port's tenant communications network demarcation for an amount not to exceed \$723,000 of a total estimated project cost of \$2,815,000 (C800841). **(memo enclosed)**

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4e. Revision of the amended authorization of agenda item 6c of September 12, 2017, related to the South 160th Street Ground Transportation Lot, to read as follows: Request Commission authorization for the Executive Director to (1) increase the project authorization by ~~\$2,231,533~~ ~~\$2,500,000~~ for the S. 160th St. Ground Transportation Lot Improvements project at Seattle-Tacoma International Airport; (2) complete the design, advertise for bids, award and execute a major works construction contract; (3) authorize the use of Port Construction Services and small works contracts to rehabilitate the existing transportation building at the S. 160th St. lot; and (4) plan for potential construction of a new smaller facility for on-demand operators; for a total project authorization of \$4,326,533. ([memo](#) and [attachment](#) enclosed)
- 4f. Authorization for the Executive Director to: (1) proceed with design of the Airport Dining and Retail Kiosk Program Expansion project at Seattle-Tacoma International Airport; (2) utilize existing or future Job Order Contracts, procured separately, to construct the project and (3) use Port crews to perform work related to the construction of the kiosk spaces as needed. The total estimated project cost is \$1,240,000 (CIP #C800846). ([memo](#) and [presentation](#) enclosed)

5. **PUBLIC TESTIMONY** — Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Authorization for the Executive Director to execute a consulting contract for Executive Program Management Services for up to 5 years in the not-to-exceed amount of \$15,000,000. ([memo](#) and [presentation](#) enclosed)
- 6b. Authorization for the Executive Director to (1) proceed with the demolition and salvage of the existing bank and Net Shed #'s 7 and 8 buildings at Fishermen's Terminal (FT); (2) advertise and execute a major public works contract for demolition, all for an amount not to exceed \$1,300,000 out of a total estimated project cost of \$1,530,000 (CIP #800525). ([memo](#) and [presentation](#) enclosed)

7. STAFF BRIEFINGS

- 7a. Baggage Optimization Project Update. ([memo](#) and [presentation](#) enclosed)
- 7b. 2018 Corporate Budget Briefing. ([memo](#) and [presentation](#) enclosed)
- 7c. 2018-2022 Long Range Plan: Final Draft Review. ([memo](#), [attachment](#), and [presentation](#) enclosed)

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**